

# BOARD OF COUNTY COMMISSIONER'S

## MINUTES

DECEMBER 9, 2013

Rusty Loeffler led in prayer and Pledge of Allegiance.

The regularly scheduled meeting of the Board of Cleveland County Commissioners was called to order this 9<sup>th</sup> day of December 2013, in the meeting Room 200 of the Cleveland County Office Building by Chairman Rusty Sullivan. Roll was called by Tammy Belinson, County Clerk/Secretary, and those present were:

Rusty Sullivan, Chairman  
Darry Stacy, Vice-Chairman  
Rod Cleveland, Member  
Tammy Belinson, Secretary

Others present were: Assistant District Attorney Heather Darby, Melinda Duke, Sheriff Joe Lester, Keri Lyles, Jacob McHughes, George Mauldin, Andy Rieger, Rusty Loeffler, Linda Atkins and Christine Cartmell.

After the reading of the minutes of the Regular Meeting of December 2, 2013, and there being no additions or corrections, Darry Stacy moved to approve the minutes. The motion was seconded by Rod Cleveland.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

A. **Bid Opening:** Upon the recommendation of Purchasing Agent Melinda Duke, Rusty Sullivan moved to **strike** all the Bid Items from the agenda, "**1 through 4**", due to the severe weather the bid closing dates have been extended. The motion was seconded by Darry Stacy.

1. **BID# - COM2-1642** – The Purchase and Installation of two (2) Heavy Duty Four-Post Truck Lifts, (one 30,000 lb. and one 12,000 lb.) and one (1) Heavy Duty High-Rise Transmission Jack for the Cleveland County District #2 Commissioner.
2. **BID# - COM2-1643** – The Purchase and Delivery of a Jib Crane, Air Hoist and I Beam Trolley for the Cleveland County District #2 Commissioner.
3. **BID# - HD-1644** – One-Year (1) Non-Encumbered Contract for Lawn Care Services for the Cleveland County Health Department located at 250 12<sup>th</sup> Avenue, N.E., Norman, Oklahoma. The bid term will be from January 1, 2014 through December 31, 2014 with the option to renew up to two (2) more years.

4. **BID# - SHE-1645** – Prisoner Transportation for the Cleveland County Sheriff's Office.  
The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.  
Motion carried.

**B. Items of Business:**

1. Rod Cleveland moved, seconded by Darry Stacy, to **approve the Rescinding & Re-awarding** all the items awarded to Clark Oil Distributors, Inc. on Bid# - HWY-1627 and Re-award to Jim Johnson Oil Co. This is due to Clark Oil Distributors, Inc. going out of business. This Bid was previously awarded on September 16, 2013. The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.
  
2. Darry Stacy moved, seconded by Rod Cleveland, to **approve the Service Agreement** between The County Commissioners Office and R.K. Black for service on a Sharp MX-3640N to include parts, labor, travel, and toner covered at a base rate of \$90.00 per month for 3000 B&W impressions and 1000 color impressions. Overages shall be billed at .0130 for B&W and .0506 for color impressions. The service maintenance period is from 12/1/2013 through June 30, 2014. The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.
  
3. Rod Cleveland moved, seconded by Darry Stacy, to **table the Approval** of the **Severe Weather Procedure** for Cleveland County until a later date. The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.  
Motion carried.
  
4. Darry Stacy moved, seconded by Rod Cleveland, to **approve** of the Alcoholic Beverage Tax in the amount of \$32,529.11. The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.
  
5. Darry Stacy moved, seconded by Rod Cleveland, to **approve the Resolution** determining maximum Monthly Highway Expenditures:

T1A	\$ 900,710.63
T1C	\$ 3,891.39
T2A	\$4,150,081.22
T2B	\$ 14,925.11
T3	\$1,584,541.33
<b>Total:</b>	<b>\$6,654,149.68</b>

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

6. Darry Stacy moved, seconded by Rod Cleveland, to **approve the following Blanket Purchase Orders** submitted for the following Departments:

<b><u>District #1:</u></b>			
14-3066	T2A	Petroleum Marketers	\$ 1,500.00
14-3067	T2A	Mid-West Hose & Specialty	\$ 1,000.00
14-3068	T2A	Copelin’s Office Center	\$ 1,500.00

**District #2**

14-3069	T2A	Bruckner’s Truck Sales	\$	1,500.00
14-3070	T2A	Palace Auto Supply	\$	3,000.00
14-3071	T2A	Chappell Supply	\$	1,000.00
14-3072	T2A	Fleet Pride	\$	1,500.00
14-3073	T2A	ATC Freightliner	\$	1,500.00
14-3074	T2A	J&R Comm. Radiator	\$	500.00
14-3075	T2A	Petroleum Marketers	\$	1,200.00
14-3076	T2A	O’Reilly Automotive	\$	1,500.00
14-3077	T2A	T&W Tire	\$	1,500.00
14-3106	T2A	Mid-West Hose & Specialty	\$	1,000.00

**District #3:**

14-3007	T2A	Fleet Pride	\$	1,500.00
14-3010	T2A	Dub Ross Co.	\$	1,000.00
14-3011	T2A	Palace Auto Supply	\$	500.00
14-3013	T2A	P&K Equipment	\$	750.00

**Commissioners Office:**

14-2987	K2	Verizon Wireless Services	\$	290.00
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**Building Maint:**

14-3001	SM2	Fastenal Industrial & Const.	\$	800.00
14-3004	SM2	Palace Auto Supply	\$	200.00
14-3037	SM2	Fabriclean Supply of OK	\$	3,000.00
14-3038	SM2	United Refrigeration	\$	2,000.00
14-3039	SM2	Voss Lighting	\$	2,000.00
14-3040	SM2	Locke Supply Co.	\$	1,000.00

**Fair Board:**

14-3059	FF2	UniFirst	\$	500.00
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**Sheriff’s Dept:**

14-3000	B2A	UniFirst	\$	150.00
14-3027	CCJC2	Aramark Correctional Serv.	\$	48,000.00
14-3107	B2A	Palace Auto Supply	\$	800.00

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.  
Motion carried.

7. Rod Cleveland moved, seconded by Darry Stacy, to **approve** the **Certificate of Requesting Officers** on Blanket Purchase Order Numbers:

**FY 13/14**

**General:**

14-0004-H2	14-0345-R2	14-0417-SL1C	14-0603-K2
14-0727-F2	14-1701-B2A	14-1882-B2A	14-2149-B2A

**Highway:**

14-1328-T2A                      14-1361-T2A                      14-1570-T2A                      14-2243-T2A

**Health:**

14-1099-MD2

**Treasurer Certification Fee:**

14-0980-CFC1C

**Fair Board:**

14-0129-FF2

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.

8. Darry Stacy moved, seconded by Rod Cleveland, to **approve** the following **Purchase Orders** for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

**FY 13/14**

a.	General Fund	\$	722,997.36
b.	Highway Fund	\$	126,048.61
c.	Health Fund	\$	7,347.57
d.	Sheriff Revolving Fund	\$	4,310.55
e.	Sheriff Cleveland County Justice Center Fund	\$	66,535.95
f.	County Clerk Lien Fund	\$	26,279.83
g.	County Clerk Preservation Fund	\$	155.61
h.	Fair Board Fund	\$	14,984.95

**FY 12/13**

a.	General Fund	\$	673.13
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The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

- C. There was no **New Business** to come before the **Board** for discussion.

**D. Commissioner’s Discussions regarding County Business:**

Commissioner District #2 Darry Stacy said that it was a rough past week, but all three road districts had been preparing for the cold blast that covered the roads in sleet and snow back in the summer months in order to be equipped and ready. He complimented the county employees for doing an excellent job. He said that they not only worked on the roads, but also worked clearing all county parking lots.

Commissioner District #3 Rusty Sullivan said that he echoes everything that Commissioner Stacy has stated. He said that the county employees came in and worked endless hours and added that Building Maintenance employees, Earl Cox and Jeff Marion, had to deal with a water leak at the Courthouse over the weekend. Commissioner Sullivan said he is hoping that the temperatures will rise above freezing soon so the road crews will have time to brace themselves for the next round of cold weather.

Commissioner District #1 Rod Cleveland said that he just wanted to let the Board know that the interim study on the training for county officers has been moved to December 12, 2013, Thursday at 9:00 am.

Commissioner Stacy said that he had an opportunity to attend an ACCO Meeting in Linn County, Iowa last week, December 5-6, 2013. He said that the forum focused on the resiliency of counties and was asked to share exactly how the emergency crisis was handled in Cleveland County in the aftermath of the devastating tornados that came through in May 2013. He said that it was very gratifying to receive the recognition on a national stage for what was done here in Cleveland County.

- E.** There were no **comments** made from the **Public**.
- F.** There being no further business to come before the Board, Rod Cleveland moved that the meeting be **adjourned at 1:20 pm**. The motion was seconded by Darry Stacy. The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes. Motion carried.

(Clerk’s note: The agenda was posted on December 5, 2013 at 9:47 am.)